

Landlords Factsheet – Council Tax

If you have a rented property, you must tell us

Property address

What date you bought the property

What date you furnished the property

What was

What is yo /managing agents name and address

Your contact details i.e. mobile number, email address and current residential address.

When tenants move into your property, you must tell us...

Property address

Name/s of the tenants moving in

Date they moved in

Supply a copy of a signed and dated tenancy agreement and previous address if known.

If you

Date this change is effective from
A copy of the tenancy agreement (if this has been amended)

Exemptions available from Council Tax

When your property is not occupied by tenants you are liable for Council Tax.
Discounts and exemptions are no longer available for unoccupied properties with effect from 1 April 2013.

If your property is repossessed by the Mortgagee it will be exempt until sold or if someone else lives there
If the property is empty because the Law says It cannot be occupied or sold an exemption could apply.

Houses in Multiple Occupation