to accept the appointment you should reply according to the instructions given in the appointment e-mail.

Even when we have filled all vacancies, there will be a number of people who will drop out for various reasons. Therefore, we are filling vacancies right up until the day before the election. When we get closer to the election, we may ring you to see if you are available for any last-minute vacancies.

We would ask you not to contact the office to follow up your application or ask if there are any vacancies. We will only contact you if we are able to appoint you.

You must provide us with an e-mail address and mobile number that are solely

that their name can be marked against the Register of Electors. The Presiding Officer will give any further details of what is required on the day.					

Count staff should act impartially at all times and not wear any badges, slogans or colours that may bring that impartiality into question.

You should bring adequate refreshment to last you throughout the day.

## 6. Conflicts of interest

You must decline any offer of appointment if you have assisted or intend to assist any candidate at this election.

If you have worked for, promoted or undertook any campaigning for any political party or candidate in the last 5 years you must declare this. We may have to withdraw any offer of appointment.

Any failure to inform us of the above may result in your fee being withheld and prevent you from working for us again in the future.

If you wish to apply to work in one of the roles above, please e-mail **EOstaffing@birmingham.gov.uk** to request an application form.